Search Web Drawer
APCD Enforcement Documents

Link: http://environmentalrecords.colorado.gov/HPRMWebDrawer/Record

If you are searching for only APCD records, it is recommended that you un-check the other divisions and commissions. Make sure only Air Pollution Control Division is checked.

Click here to view Hazardous Materials records.

☑ Air Pollution Control Division ☐ Water Quality Control Division
☐ Air Quality Control Commission ☐ Water Quality Control Commission ☐ Solid and Hazardous Waste Commission
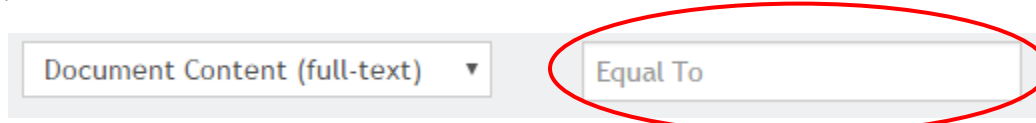
When searching for a document type, it is recommended to search the Title Word field. There is a help button on the upper left corner of Web Drawer. In that help document, you can find a glossary for APCD documents which could be available. The list is not all inclusive, but it is a good place to start. Here are some of the enforcement documents which may be available in Web Drawer.

Compliance Advisory	CA
Consent Decree	CD
Compliance Order	CO
Compliance Order on Consent	COC
Early Settlement Agreement	ESA
No Further Action	NFA
Notice of Violation	NOV
Immediate Notice of Violation	INOV
Warning Letter	WL
Supplement Environmental	SEP
	SEP Final Report
	SEP Mod

This is what your search should look like for the Title Word.

Title Word ▼	NOV

Many of the documents available via Web Drawer are searchable, but not all. To search the content of the document, select Document Content (full-text), from the drop down menu. Then enter the text you wish to search.

If you search on terms such as "oil" or "permit" you may end up getting thousands of documents. The more specific you are, the better returns you will get for document content searching. However, you may end up with no returns on your search if you are too specific, or if the documents have not been made searchable.
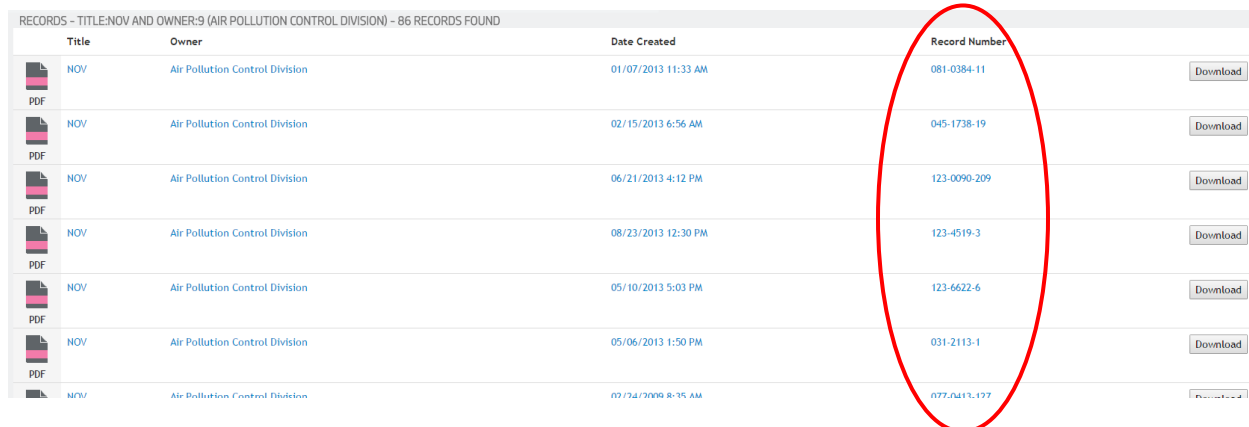
If you know the AIRS ID of the facility you are interested in, it is recommended that you search the Record Number from the drop down menu. Then enter the first seven of the AIRS, xxx-xxxx


You can search on the fields for AIRS/API and Permit/Pkg. The Air Pollution Control Division has been busily re-indexing the records to use those fields, so that searches are more easily done. However, we have multiple thousands of records to re-index and do not expect to be finished for another 2-3 years. If you do search the AIRS/API or Permit/Pkg fields, you may not find records you are looking for. That is why we currently recommend searching the Record Number field and the first seven of the AIRS.

If you searched by the Title Word and you only searched for APCD records, you results should look something like this. If you know the facility AIRS, you can scroll through to locate the specific document you are looking for by using the Record Number column.
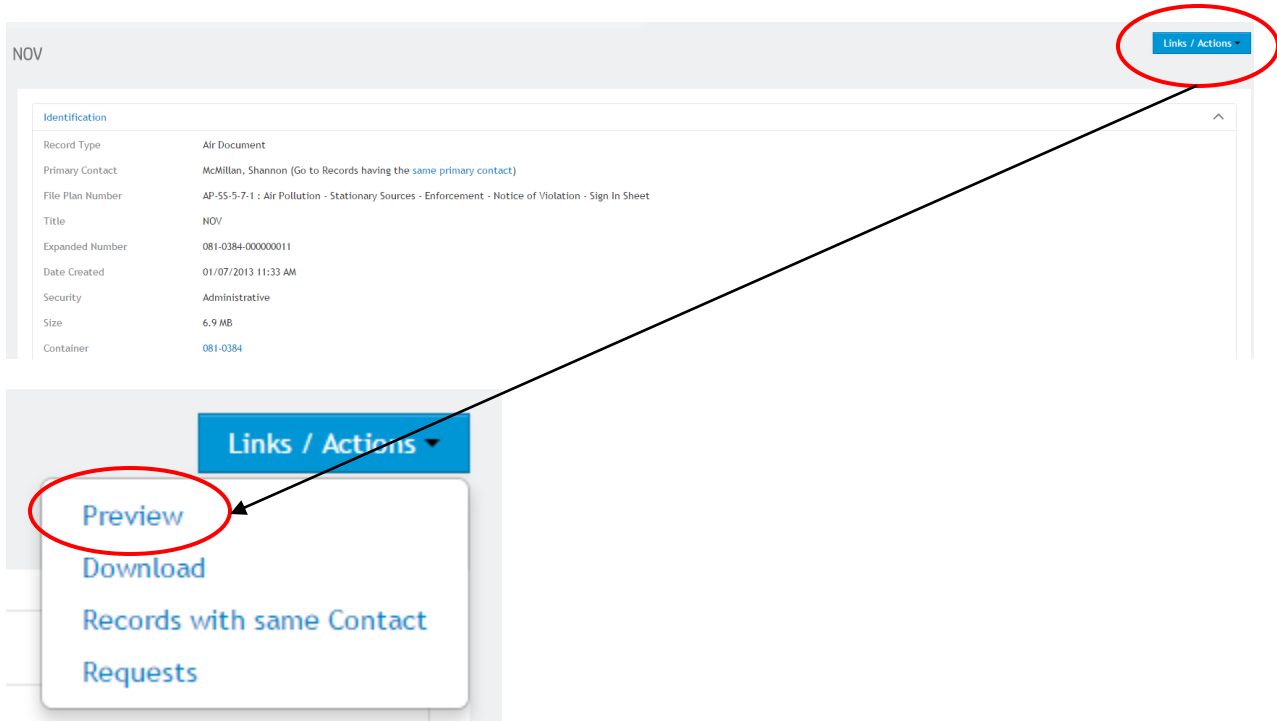
Once you locate the record you wish to view you can go to the right side of the screen and click the download button to download the document.

If you wish to preview and not download the document, click on the document Title, in the Title column.

	Title	Owner	Date Created	Record Number
PDF	NOV	Air Pollution Control Division	01/07/2013 11:33 AM	081-0384-11

You will see some additional administrative information about the document. On the right side of the screen is a Links/Action button. Select Preview from the drop down menu.

NOV   Links / Actions

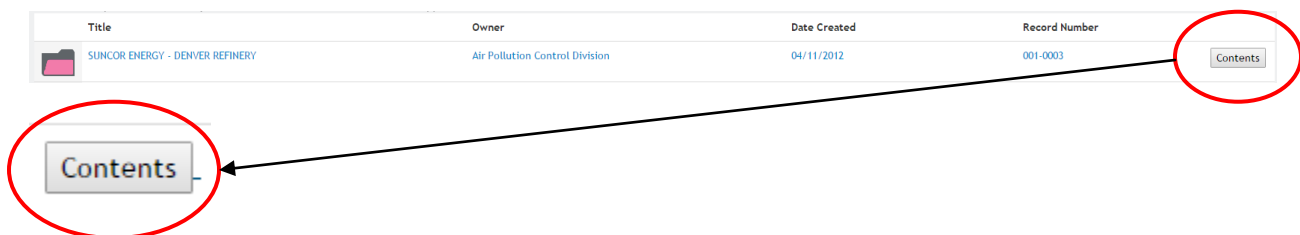| Identification	
Record Type	Air Document
Primary Contact	McMillan, Shannon (Go to Records having the same primary contact)
File Plan Number	AP-SS-5-7-1 : Air Pollution - Stationary Sources - Enforcement - Notice of Violation - Sign In Sheet
Title	NOV
Expanded Number	081-0384-000000011
Date Created	01/07/2013 11:33 AM
Security	Administrative
Size	6.9 MB
Container	081-0384

Links / Actions ▾

Preview
Download
Records with same Contact
Requests

If you searched using Record Number and entered the first seven of the AIRS, you may get a search result that lists numerous documents. To make certain that you have the documents which are associated with that facility AIRS, locate the file folder icon. On the right side of that line, locate the Contents button. Click the Contents button.

Title	Owner	Date Created	Record Number	
SUNCOR ENERGY - DENVER REFINERY	Air Pollution Control Division	04/11/2012	001-0003	Contents

Contents

Some of our records are associated with more than one AIRS. Clicking the Contents button assures that you are seeing what is available.

You can also search the Title Field and enter something like Kerr McGee

Your results would look something like this.

	Title	Owner	Date Created	Record Number	
📁	KERR-MCGEE Brighton Station	Air Pollution Control Division	04/11/2012	001-0051	Contents
📁	KERR-MCGEE GATHERING - RADAR CS	Air Pollution Control Division	04/11/2012	001-0229	Contents
📁	KERR-MCGEE GATHERING - STATE C.S.	Air Pollution Control Division	04/11/2012	001-0627	Contents
📁	KERR-MCGEE GATHERING - KALLSEN CS	Air Pollution Control Division	04/11/2012	001-0628	Contents
📁	KERR-MCGEE 75500-VAN SCHAACK 2-11	Air Pollution Control Division	04/11/2012	001-1459	Contents
📁	KERR-MCGEE 95059	Air Pollution Control Division	04/11/2012	001-1460	Contents

Once you locate the specific facility you wish to see the records on, go to the right side of the screen and click the Contents button. This will result in a list of the documents available for that facility.